Business Gateway

E·GOV

Governance Board Meeting
March 14, 2006

Purpose:

➢ Inform the Governance Board of:

- Program Management Updates
- Project Status
- Next Steps

Expected Outcome:

➢ A clear understanding regarding project management updates, major recent activities and key project milestones that will transpire in the next couple of months

Meeting Agenda

- ➢ **Project Management Review:**
  - Reprogramming Update
  - MOU Status
  - PMA Milestone Update
- ➢ **Project Status Overview:**
  - FY06 Q2 Data Call Update
    - ▪ Agency Status
    - ▪ SBPRA Scope
  - Data Harmonization Discussion
  - FY08 Funding Model Discussion
  - Focus Group Findings and Design Update
  - Forms Catalog
  - Next Steps

Project Management Review

➢ Reprogramming Update:

- Currently 9 out of 22 agencies have permission to participate in eGov activities

➢ MOU Status

- BG has completed MOU's and funds transferred for the following agencies:
  - EPA, USDA, Education

➢ PMA Milestones

- For PMA Scorecard purposes BG will report to OMB on April 3, 2006 regarding regulatory compliance assistance resources

Project Status Overview

➢ FY 06 Q2 Data Call Update

- Interim Status:
  - 13 out of 22 agencies have provided interim submissions

- Data Call Scope:
  - BG will satisfy the Small Business Paperwork Relief Act (SBPRA) statutory requirements by **June 28, 2006**
  - 37 Non-funding agencies have been added to satisfy SBPRA requirements

Portal Content (Cont'd)

➢ **Q2 Data Call Timeline**
- BG sent 22 partner agencies the data call   **1/20/06**
- BG conducted training session #1 (scope regulatory)   **1/24/06**
- BG sent 37 small (non-partner) agencies the data call   **1/27/06**
- BG sent reminder for training session #2 to small agencies   **2/3/06**
- BG sent feedback to agencies regarding their submissions   **2/3/06-now**
- BG conducted training session #2 (scope adjusted to reg & non-reg)   **2/8/06**
- Don Arbuckle sent a reinforcement note to small agencies   **2/10/06**
- BG sent e-mail to partners to explain scope expansion   **2/21/06**
- BG discussed data call status with Advisory Group   **3/8/06**

- **Q2 2006 Data Call Template to BG**   **3/31/06**
- **BG to Report PMA Scorecard Status**   **4/3/06**
- **Q2 2006 Data Call SBPRA to BG**   **4/28/06**
- **SBPRA information to be Published on business.gov**   **6/28/06**

Continue to contact bgpmo@sba.gov with any questions or 202.205.7355

Data Harmonization is a seamless reuse of core business elements across multiple agencies

➢ **September 2005:**

- Developed Data Harmonization Approach with selection criteria for our next vertical
  - http://www.business.gov/general/pmo_doc/harmonization_approach_101105.pdf

➢ **October 2005:**

- Conducted research on the following industries:
  - Home Health Care, Meat Processing, Pesticides, Seafood Harvesting, Vaccine Research, Dry Cleaning Industries

➢ **November 2005-January 2006:**

- Solicited Advisory Group for possible vertical opportunities
  - Met with several agencies: DOT (FMCSA), GSA, DHS-USCIS, SBA (Advocacy), EPA, trade associations

➢ **February 2005**

- Conducted analysis of data standards in Single Source Coal Reporting

➤ Data harmonization can work

- Quarterly Mining Report consolidates filing and distribution requirements of multiple agencies
- Coal Vertical used ebXML, an appropriate standard
- DOI did a good job of data harmonization

➤ Recommendations for Future Verticals:

- Other Business Gateway verticals should follow similar harmonization process concepts
- Improvements
  - Use OASIS UBL standard
  - OASIS UBL is a superset of ebXML, evolved and improved

Harmonization: Trucking Vertical

- ➢ BG has chosen to work with the Federal Motor Carrier Safety Administration (FMCSA) at DOT

- ➢ FMCSA initiative meets BG criteria
  - Data Redundancy
  - Champions in government and in industry
  - Small businesses directly impacted
  - Value added for government

- ➢ BG will seamlessly reuse the core data elements from this vertical for future verticals

FY 08 Funding Model Kick-Off

➢ **FY08 Funding Model Scope:**

- Business Gateway needs representation from the Advisory Group to define/devise a funding model to allocate costs as we move into an Operations and Maintenance (O&M) mode starting in FY 08

➢ **FY08 Funding Model Timeline:**

- Kick-Off: March 8, 2006

ALL MEETINGS WILL BE HELD FROM 10:30AM-12:00PM
- Working Group Meeting #1: March 15, 2006, 6th floor investment div. conference room
- Working Group Meeting #2: March 29, 2006, 6th floor investment div. conference room
- Working Group Meeting #3: April 5, 2006, 5th floor conference room Credit Union
- Working Group Meeting #4: April 19, 2006, 6th floor investment div. conference room
- Working Group Meeting #5: April 26, 2006, 6th floor investment div. conference room

- **Present Recommendation to Advisory Group: May 10, 2006**
- **Conduct Vote with Governance Board: May 11, 2006**

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- ➢ Focus Group Feedback
- ➢ Interface Design Consensus
    - ▪ Home Page Design
    - ▪ Results Page Design
    - ▪ Photo Gallery

http://clients.jdgcommunications.com/~sba/

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Forms Catalog Update

- Number of Forms in Catalog: 5,529
- Total Documents in Catalog: 6,845
- Agencies Completed: 52
- Federal Forms Catalog Version 2.2
  - Launched January 26
  - Includes improved Citizen Side search, results printing, and Administrative Side reporting
- Version 2.3 ROCIS Interface
  - Design Document: Delivered January 27
  - Agree upon XML file transfer design

Next Steps

- ➢ Action Items for Governance Board:
  - • Respond to FY06 Q2 Data Call: 3/31/2006
  - • Vote on FY08 Funding Model: 5/11/2006
- ➢ Find Meeting materials
  http://www.business.gov/general/pmo_doc/pmo_documents.html